

Transporter

Civil Rights Office Newsletter

July 2003, Volume III, Issue 2

DBE Directory & Bidder Registration Changes

You may have noticed changes to the DBE Directory posted on the website July 2, 2003. Full details of the directory revisions are available at the Alaska Department of Transportation and Public Facilities (ADOT&PF) Civil Rights Office (CRO) web site at http://www.dot.state.ak.us/cvlrts/forms/dbe_dir_revisions.pdf. These revisions were developed with helpful participation from DBEs, contractors, Alaska Unified Certification Program (AUCP) members, and ADOT&PF staff. The revisions are designed to enhance the DBE program by creating a more user friendly reference and reducing ambiguity. Some of the changes include:

Required Contact Designation

The "Active" and "Inactive" sections of the directory have been merged and the terms "Active" and "Inactive" have been replaced with a yes/no "Required Contact" designation. All DBE's listed in the directory are eligible for DBE credit for work in which they are certified. There is a new column in the directory which indicates if a DBE is a required Good-Faith Effort (GFE) contact. Those designated with a "yes" in this column are required to be contacted by contractors attempting to meet GFE requirements for a project with the designated work categories and in that region.

Bidder's Registration for DBEs

DBEs that wish to remain a required contact for GFE bid solicitations have the responsibility to annually submit the Bidder's Registration form. DBEs that do not submit the form by July 1 will not be a required contact for GFE bid solicitations. This form can be submitted at any time and changes will be reflected in the next DBE Directory update. As a DBE, you

have the responsibility to be an active participant in the program by responding to contractors' solicitation for bids. As a professional courtesy, please take the time to promptly respond to the bid solicitations, even if you are not bidding. DBE firms are also free to change their required contact status at any time by resubmitting a bidder's registration form indicating the changes. For instance, if your firm is booked up for the construction season, you can change your required contact status to "no" so you are not inundated with faxed bid requests. ***Your required contact status can be changed at anytime by your written request.*** Please remember that your active participation is what makes the DBE program work for everyone!

New Work Categories

The revised directory will contain some new work categories to accommodate DBEs in the AUCP. On very rare occasions, these new work categories may be creditable for subcontracting opportunities on ADOT&PF projects. Please contact

the project contracting officer or this office for confirmation.

Work Categories sorted by DBE

There is a new section added to the directory where pertinent DBE information and their certified work categories are listed. Hopefully this will prove to be a useful reference for all users of the directory. One potential use for this section would be to research additional work categories for a DBE that is already subcontracted in an effort to meet a project goal. Contractors are reminded that if a project goal is met, the GFE process will not be required.

New Electronic Format

The entire directory is now published in Adobe Acrobat format. This file can be opened using your internet browser however, it is recommended that you save a copy of the directory to your computer to increase the speed of access and ease of use. Instead of using the left mouse button to open the directory, use the right mouse button and select the "Save

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Manager: Jon Dunham Editor: Beckie M. Oliva
Send comments to: beckie_oliva@dot.state.ak.us



DBE BUSINESS PROFILE

Name: Kathleen Cole
Jolt Construction & Traffic Maintenance, Inc.

Established: 1996

Location: Big Lake, Alaska

Number of Employees: 4 full-time and approximately 59 seasonal

Services Provided: Hydroseeding, Traffic Control, Striping, Guardrail, Sign Manufacturing

Jolt Construction and Traffic Maintenance, Inc. (Jolt) evolved from a partnership to sole proprietor and currently is a corporation.

The company started out to be primarily a traffic control company with a handful of employees, all seasonally employed. Jolt now employs four full time people and many more seasonally. Recently Jolt moved into it's brand new office and shop giving everyone much needed space and vacating the extra room in Kathleen Cole's home. This created more space for the business to grow and has enabled Jolt's sign manufacturing to really take off.

Jolt continues to offer traffic control and flagging services, but is also very much involved in hydroseeding/landscaping, sign manufacturing and installation, guardrail installation, and painted and thermoplastic traffic markings. This diversification allows Jolt to offer a greater package to their potential customers and longer working season for their employees.

An increase in services means an increase in paperwork which ties Kathleen down to the office more than before, but she says 'I still enjoy being a working boss' and makes a point to be in the field at least three days a week. Kathleen has maintained the excitement one feels when participating in and watching a project work through to completion. She takes pride in Jolt's work and a job well done.



"I feel quite honored to be the selected feature DBE firm this month and must admit we have come a long way since starting this venture in 1996."

DBE Directory & Bidder Registration Changes (continued from page 1)

Target As" option. Save the file to an easily accessible location on your computer system. Open the file to print specific pages under the print options menu or search for keywords using the *Find* feature under the *Edit* menu bar.

Information Verification

DBEs in the program should regularly review their information for accuracy and correctness. If there is a discrepancy or a change in your business, please contact a DBE Certification

Officer as soon as possible so we can keep the directory up-to-date and correct. While we strive for perfection, errors do occur.

Website Link

Certified DBEs that have a dedicated website may wish to have their web link printed in the DBE directory. If you would like this information included in the directory, contact your Certification Officer.

Future Changes

Further revisions will be added to the directory in the future and will include the implementation of a cross referencing of the North American Industry Classification System (NAICS) with work categories. In the next few months we'll be working on streamlining the directory and adding additional information. If you have questions or comments, please contact the Civil Rights Office!



Alaska's Unified Certification Program News

The State of Alaska became one of 16 states approved by the US Department of Transportation (DOT) to operate a Unified Certification Program for the Disadvantaged Business Enterprise (DBE) Program on May 8, 2003.

So you ask, "What is a Unified Certification Program and why should I care about the implementation of one more program?"

The Unified Certification Program was mandated by US DOT under the new DBE Program regulations implemented in March 1999, requiring all USDOT assistance recipients (Federal Highway Administration, Federal Aviation Administration, and Federal Transit Administration) in each state to form a certification program for DBEs that provides one place to address all certification needs. Prior to this regulation each recipient had to conduct its own

certification program. For example, DBE certifying agencies in Alaska had been (at one time or another) the Municipality of Anchorage, the City and Borough of Juneau, the City of Kenai, and the State of Alaska. As a result of this new regulation and approval by US DOT, all certification of DBE firms will be handled by the State of Alaska for all Alaska US DOT recipients. Below is a list of Alaska Unified Certification Program (AUCP) Members.

- ☞ City of Palmer
- ☞ City of Egegik
- ☞ City of Kodiak
- ☞ Central Area Rural Transit System, Inc.
- ☞ City of Fairbanks
- ☞ City of Kenai
- ☞ Matanuska Susitna Borough
- ☞ Inter Island Ferry Authority
- ☞ Ketchikan Gateway Borough

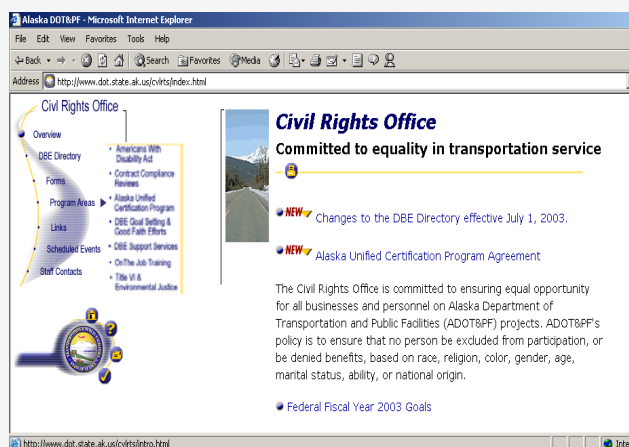
- ☞ Native Village of Venetie Tribal Government
- ☞ North Slope Borough
- ☞ Alaska Railroad
- ☞ Akiachak Native Community
- ☞ Quinhagak Tribal Government
- ☞ Fairbanks North Star Borough
- ☞ City of North Pole
- ☞ Alaska Dept of Transportation and Public Facilities
- ☞ City and Borough of Juneau
- ☞ Matanuska-Susitna Community Transit (MASCOT)
- ☞ City and Borough of Sitka
- ☞ City of Soldotna
- ☞ City of Nenana
- ☞ City of Delta Junction
- ☞ City of Wasilla

A copy of the AUCP agreement is located on the CRO web site at : www.dot.state.ak.us/cvlrts

*Contributed by: Jon Dunham
(jon_dunham@dot.state.ak.us)*

New Civil Rights Office Web Site (www.dot.state.ak.us/cvlrts)

Have you checked out the updated Civil Rights Office web site? The site has been redesigned and, besides the DBE Directory, contains information on several different program areas. The web address is www.dot.state.ak.us/cvlrts. Some of the program areas included in the site are the Alaska Unified Certification Program, DBE Goal Setting



and Good Faith Efforts, DBE Support Services, and more. The site also contains helpful items such as forms, links to other resources, and a list of staff contacts for the office. If you have any comments or suggestions for the web site, please contact Beckie Oliva in the Civil Rights Office (269-0844, beckie_oliva@dot.state.ak.us).

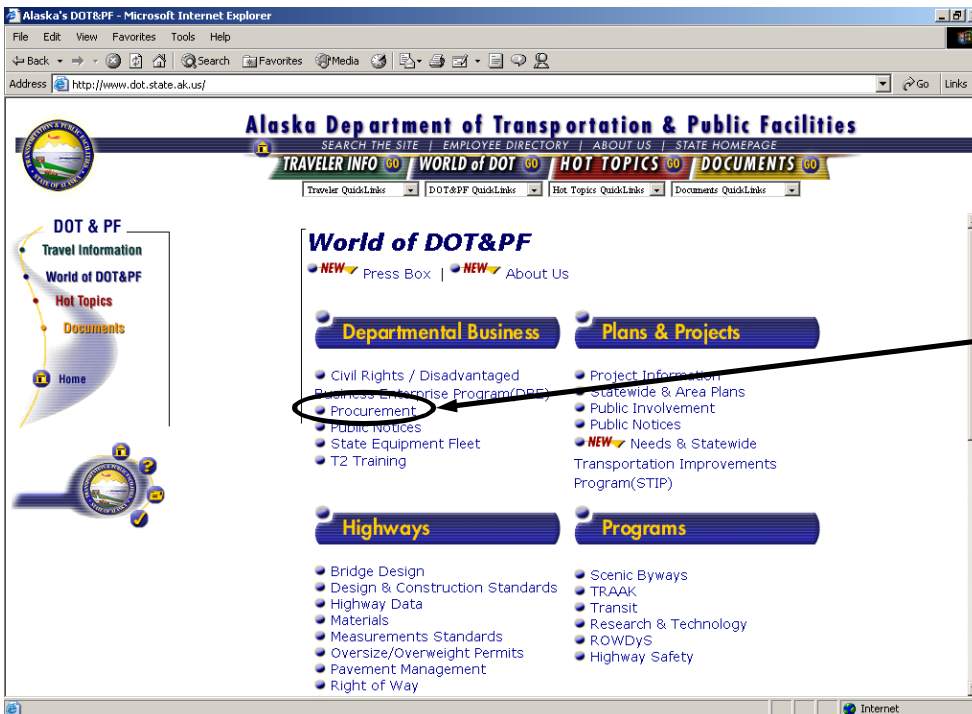
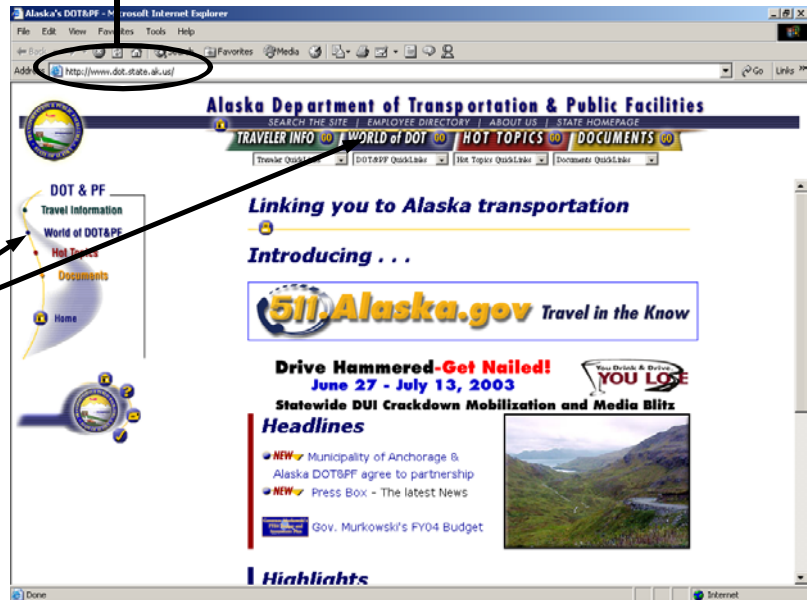


Projects On the Horizon

To locate upcoming projects, log onto the main ADOT&PF web page at:

<http://www.dot.state.ak.us>

Then select the  **World of DOT&PF** link from left Navigation options.



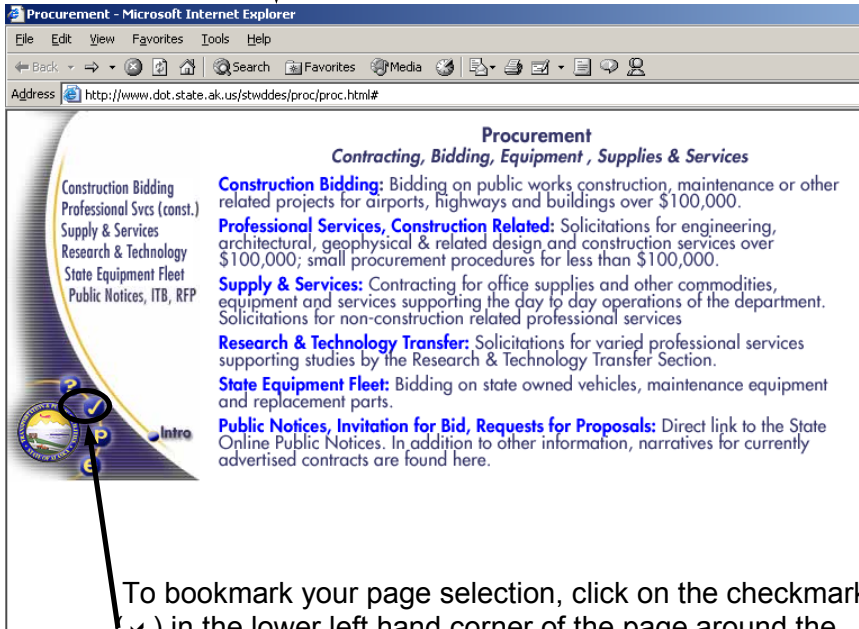
Then select the

 **Procurement**
link

Projects On the Horizon

(continued from previous page)

The procurement page will come up.



To bookmark your page selection, click on the checkmark (✓) in the lower left hand corner of the page around the State of Alaska seal.

You can select the first category, **Construction Bidding**, and the construction page will come up. Once the construction page is displayed, four main selection areas are offered:

- ♦ **Tentative Advertising Project Schedule:** Provides projects expected to be advertised over the next 12 months.
- ♦ **Bid Calendar and Planholder Lists:** Provides currently advertised projects that are bidding in the near future and a list of planholders.
- ♦ **Contract Listing & Bid Results:** Provides bid tabulations from recently opened projects.
- ♦ **Status of Award List:** Provides a list of recent contract awards.

Or, you can select **Professional Services, Construction Related** for Professional Service Agreements (PSAs) for consultant services.

Alaska Unified Certification Program Member Profile



Municipality of Anchorage

The Municipality of Anchorage's Office of Equal Opportunity administers the Disadvantaged Business Enterprise (DBE) Program for all federally funded projects that fall under the Municipality. The program is managed by Teresa Smith, who also happens to be the current Acting Director for the Office of Equal Opportunity. Teresa joined the DBE Program back in September of 2002, after Louise Colbert retired from Municipal service. She has experience with local, state, and federally funded projects from many different departments within the city. Teresa has been with the Municipality for over 5 years, and has enjoyed meeting and networking with DBE firms, Prime Contractors, and the agencies that support them.

The Municipality recently signed the Alaska Unified

Certification Program (AUCP) Agreement, so effective immediately will no longer maintain their own DBE listing or certification process. Teresa will however, continue to work with and offer assistance to DBE and potential DBE firms in anyway she can. Teresa believes in playing an active role in the success of the DBE Program - not only for the Municipality, but for the DBE firms and Primes' as well. Her focus is to make herself available to firms when they have questions or concerns, and wants to make doing business with the Municipality more convenient for all. Teresa keeps AUCP DBE certification packets in her office, and she makes a strong effort to attend meetings and workshops that would be a benefit to the DBE Program. Teresa is available for any questions you may have and can be reached at (907) 343-4895 or by email - SmithTA@ci.anchorage.ak.us.

Contributed by Teresa Smith

Notes & News About Certification



With this edition of the **Transporter**, you will notice an increase in newly certified firms. The reason for this increase is two-fold. First, the Civil Rights Office, under the Alaska Unified Certification Program (AUCP) is now the sole certifying agency for the US Department of Transportation's (USDOT) Disadvantaged Business Enterprise (DBE) program within Alaska. Second, in an effort to meet the DBE participation needs of other AUCP members, we are now providing DBE certification in non-construction related work. We welcome the new DBE firms and are excited to see the program continue to grow.

Newly Certified Firms

Alaska Fine Arts – Anchorage, AK

Line of Work: Gift, Novelty & Souvenir Shop

Allied GIS – Anchorage, AK

Line of Work: Photogrammetry & Mapping, Non-Construction Consultant – Geographic Information Systems

ArchEngPlot Supplies – Anchorage, AK

Line of Work: Non-Construction Supplier – Office Supplies and Stationary Store

Atlas Alaska Inc – Ketchikan, AK

Line of Work: Supplier/Manufacturer: Explosives

B & B Diversified Materials – Fairfield, CA

Line of Work: Supplier: Corrugated Pipe/Accessories, Geotextile Materials, Guardrail, Iron Products, Lumber, Signs-Permanent/Temporary, Steel, Timber/Beams/Logs

Beacon Occupational Health & Safety Services Inc – Anchorage, AK

Line of Work: Business Services: Industrial Hygiene, Occupational Health Testing, Safety Consulting/Staffing, Substance Abuse Testing

Blind Factory – Anchorage, AK

Line of Work: Non-Construction Contractor – Window Treatment Design and Install, Non-Construction Supplier – Window Treatment Supply

Bowhead Transportation – Anchorage, AK

Line of Work: Transportation-Barge

Comanche Corporation – Anchorage, AK

Line of Work: Asphalt Paving-Bike Paths, Earthwork- (Excavation and Embankment and Site Work), Underground-Sewer/Water Line Installation

Coordinators Interior Design Group – Anchorage, AK

Line of Work: Interior Design

Decision Data & Solutions – Renton, WA

Line of Work: Transportation Planning

Drayco, Inc – Anchorage, AK

Line of Work: Carpentry-Rough/Framing, Clearing/Grubbing, Flooring, Supplier: Insulation-Buildings, Coatings/Sealants

Eden Builders – Ketchikan, AK

Line of Work: Carpentry- (Finish and Rough/Framing), Clearing/Grubbing, Concrete- (Cast-in-Place, Curb/Gutter/Sidewalk, Finishing/ Special Coatings, and Foundation/Slabs), Demolition of Structures, Earthwork-Site Work, Erosion Control-Rip Rap, Exterior Buildings- (Painting/Sandblasting/Sealants and Roofing), Flooring, Glass/Glazing, Interior Finishing- (Paint/Wallpaper/Tile, Sheetrock/Drywall Installation, and Tape/Texture)

Fox Rocks & Gravel – Fairbanks, AK

Line of Work: Supplier: Aggregates

IBIS Software Inc – Anchorage, AK

Line of Work: Photogrammetry & Mapping

Jaroon Markpimai Hathaway – Anchorage, AK

Line of Work: Business Services- (Office Administrative Services and Business Support Services), Construction Administration- (Inspection Services, Materials Testing, and Office Engineering Service)

Jeno's Construction – Anchorage, AK

Line of Work: Carpentry- (Finish and Rough/Framing), Exterior Buildings-Painting/Sandblasting/Sealants, Interior Finishing- (Paint/Wallpaper/Tile, Sheetrock/Drywall Installation, and Tape/Texture)

Koman Inc – Anchorage, AK

Line of Work: Aggregate Crushing, Architect, Asphalt Paving-Rotomilling, Civil Engineer, Concrete- (Cast-in-Place, Curb/Gutter/Sidewalk, Foundations/Slabs, and Paving) Construction Administration-Office Engineering Service, Cost Estimations, Demolition of Structures, Earthwork- (Excavation & Embankment and Site Work), Environmental, Erosion Control-Rip Rap, Fencing, Guardrail, Hazardous Material- (Removal/Remediation, Investigation/ Remediation, and Testing), Marine Docks, Underground- (Petroleum/oil/lubricant and Sewer/Water Line Installation)

M and M Office Services – Anchorage, AK

Line of Work: Business Support Services, Office Administrative Services

Microware Incorporated – Anchorage, AK

Line of Work: Graphics, Telecommunications: Fiber Optics/Controls/Electronics, Business Services-Computer Systems/Design and Related Services, Management, Scientific, and Technical Consulting Services, Other Computer Related Services, Training-Application Development, Computer Rental and Leasing, Web Site and E-mail Hosting, Was Services

MKM Construction Inc – Renton, WA

Line of Work: Clearing/Grubbing, Earthwork- (Excavation & Embankment and Site Work), Erosion Control-Rip Rap, Underground-Sewer/ Water Line Installation

North Pole Contractors Inc – Anchorage, AK

Line of Work: Bridges-Painting/Sandblasting/ Sealants, Flooring, Interior Finishing- (Paint/ Wallpaper/Tile, Sheetrock/Drywall Installation, and Tape/Texture)

Newly Certified Firms (Continued)

Nuvuk Construction LLC – Anchorage, AK

Line of Work: Aggregate Crushing, Asphalt Paving-Roadways, Earthwork- (Excavation & Embankment, and Site Work), Underground-Sewer/Water Line Installation

Paug-Vik Development Corp – Naknek, AK

Line of Work: Campground/Roadside/Trail Appurtenances, Carpentry- (Finish and Rough/ Framing), Clearing/Grubbing, Concrete- (Cast-in-Place, Curb/Gutter/Sidewalk, Cutting/Coring/ Sawing, Finishing/Special Coatings, Foundations/Slabs, and Masonry/Stonework), Demolition of Structures, Earthwork- (Excavation & Embankment and Site Work), Exterior Buildings- (Painting/Sandblasting/ Sealants and Roofing), Fencing, Flooring, Glass/Glazing, Guardrail, Hazardous Material- (Removal/Remediation, Investigations/ Remediation, and Testing), Interior Finishing- (Insulation, Paint/Wallpaper/Tile, Sheetrock/ Drywall Installation, and Tape/Texture), Landscaping, Marine Docks, Underground-Sewer/Water Line Installation

Rain Proof Roofing – Anchorage, AK

Line of Work: Concrete-Finishing/Special Coatings, Exterior Buildings-Roofing

Solid Network Solutions LLC – Freehold, NJ

Line of Work: Cost Estimations, Telecommunications: Fiber Optics/Control/ Electronics, Supplier-Electrical and Telecommunications: Fiber Optics/Control Electronics, Non-Construction Contractor-Security Systems Services, Non-Construction Supplier-Security Systems

Summit Associates – Concord, CA

Line of Work: Construction Administration- (Inspection Services and Office Engineering Service)

Tatitlek Management Inc – Anchorage, AK

Line of Work: Carpentry- (Finish and Rough/ Framing), Construction Administration- Inspection Services, Demolition of Structures, Exterior Building-Painting/Sandblasting/ Sealants, Flooring, Interior Finishing- (Paint/ Wallpaper/Tile, Sheetrock/Drywall Installation, and Tape/Texture), Landscaping

Ukpik Mechanical Inc – Anchorage, AK

Line of Work: Carpentry- (Finish and Rough/ Framing) Concrete-Foundations/Slabs, Demolition of Structures, Earthwork-Site Work, Exterior Buildings-Painting/Sandblasting/ Sealants, Fencing, Interior Finishing- (Insulation and Sheetrock/Drywall Installation), Mechanical-HVAC, Metal Buildings Erection, Piledriving, Plumbing, Underground- (Petroleum/Oil/Lubricant and Sewer/Water Line Installation)

Ward Consulting Inc – Anchorage, AK

Line of Work: Environmental, Hazardous Materials- (Investigation/Remediation and Testing), Permitting

Recertified Firms

- ✓ **Apex Surveying & Consulting – Wasilla, AK**
- ✓ **Arctic Sun Concrete Cutting – Anchorage, AK**
- ✓ **Caddo Construction Company Inc – Anchorage, AK**
- ✓ **Channel Construction Inc – Juneau, AK**
- ✓ **Green Engineering Inc – Anchorage, AK**
- ✓ **Greenbusch Group Inc (The) – Seattle, WA**
- ✓ **Haida Contracting – Wrangell, AK**
- ✓ **John-Wayne Construction Company – Woodinville, WA**
- ✓ **Katmai Environmental – Anchorage, AK**
- ✓ **McGraw Construction – Sitka, AK**
- ✓ **Merit Engineering Inc – Bellingham - WA**
- ✓ **Midway Demolition and Clean Up – Fairbanks, AK**
- ✓ **North Country Landscape Strategies – Anchorage, AK**
- ✓ **Nugget Construction Inc – Tok, AK**
- ✓ **Pacrim Geotechnical Inc – Seattle, WA**
- ✓ **Powerhouse Construction Services Inc – Fairbanks, AK**
- ✓ **Skyline Electric Inc – Anchorage, AK**
- ✓ **West Bay Corporation – Kodiak, AK**

Step One—Preliminary Federal Fiscal Year 2004 Goals

An overall annual goal is established for DBE participation each federal fiscal year during a two-step process.

During step 1 the CRO looks at all available contractors registered in the Bidder's Registration database. Then a percentage is calculated based on the number of DBE firms within that pool actively pursuing federal transportation projects.

Here are those figures:

Federal Highway Administration (FHWA) 18.4%

Federal Aviation Administration (FAA) 15.8%

Public meetings are held in all three regions to discuss the preliminary goals and receive input. These meetings are scheduled from 2–4 pm:

July 21, 2003 – Anchorage
DOT Annex Conference Room
2200 E 42nd Avenue

July 22, 2003 – Fairbanks
Noel Wien Library
Conference Room

July 23, 2003 – Juneau
Southeast Region Conference Room, 7 Mile

The open comment period closes August 15, 2003.

Once a final goal is determined, they are sent to FHWA and FAA for approval.

Civil Rights Office

The Civil Rights Office (CRO) recently hired three new staff members to fill vacant positions in the office. All have come highly recommended and are welcomed additions to the staff.

Linda Babb is our new DBE Certification Officer. Linda is transferring into our office with over 11 years of public sector experience in the Department of Health & Social Services and the Department of Revenue. Linda is filling an existing position that came open at the end of April.

Judi Flitter is our new Administrative Assistant. Judi is transferring into our office from the Finance Section of the department and brings with her over 15 years of public sector experience with the Departments of Fish & Game, Education, and Transportation. Judi is filling a position that has been vacant since February.

Donna Townsend is our new Contract Compliance Specialist. Donna is coming to our office with a BS in Management, over 16 years of private sector experience and a wealth of

public service that should serve her well in the Civil Rights Office. Donna is filling a position that has been open since the beginning of May.

Another noteworthy staffing change is the promotion of **Beckie Oliva** from Contract Compliance Specialist to our Support Services Coordinator. Beckie's outstanding performance as our Contract Compliance Specialist and previous personnel experience made her the ideal choice for this position.

Contributed by Jon Dunham

STAFF MEMBERS

CRO Manager

Jon Dunham

Administrative Staff

Judi Flitter
Anna Kline

Certification Officers

Eileen Oliver
John Huff
Linda Babb

Contract Compliance

Allan Nakanishi
Donna Townsend

Support Services

Beckie Oliva

Statistical Support

Mary Caterinichio

Alaska Department of Transportation and Public Facilities

Civil Rights Office

2200 E. 42nd Avenue

Mailing Address: P.O. Box 196900
Anchorage, Alaska 99519-6900

Phone: (907) 269-0851

(800) 770-6236 (within Alaska)

Fax: (907) 269-0847

TTY: (907) 269-0473

Web site: www.dot.state.ak.us/cvlrts